

**Postgraduate Admissions Office** 

# Financial undertaking form

This form must be completed and uploaded to your self-service account to meet your financial condition of admission. You should carefully read the section 'Your financial condition' in *A guide to your Offer and its Conditions* for guidance on completing the form.

If you hold an award from one of the University's <u>internal funders</u> that fully funds your fees and fulltime maintenance, and you are applying for full-time study, then you or your funder should upload an official notification of that award to your Self-Service account. That will serve **instead** of completing this form. If you hold such an award but it is partial, or you are applying for part-time study, then you must complete this form.

# Your details

Forename(s)/given name(s):	Last name	
Application no.:	Start term:	

## Your minimum financial undertaking - complete either (A) or (B), as applicable

### (A) Applicants for full-time study

- a) Duration of your course (in whole years, rounded up): Choose an item.
- b) Minimum total costs for the first year of your course:

Use the 'Total Liability' figure shown under 'Tracking Your Finances' in your self-service account.

- c) Minimum total costs for the whole of your course (i.e. a x b):
  - £

£

This is your estimated minimum financial undertaking.

### (B) Applicants for part-time study

- a) Duration of your course (in whole years): Choose an item.
- b) Fees (and any compulsory additional costs) for the first year of your course:

Use the 'Total Liability' figure shown under 'Tracking Your Finances' in your self-service account.

c) Fees for the whole of your course (i.e. a x b):

£

£

£

£

d) Living costs estimated for the whole of your course:

See 5.4.3 of a 'A guide to your offer and its conditions' for help with making an estimate.

e) Minimum total costs for the whole of your course (i.e. c + d):

This is your estimated minimum financial undertaking.

#### Applicant declaration

Please **tick** one of either A, B or C below, as appropriate. If you do not tick an option we will not accept your form. **If you tick B or C you must also upload an official notification of your award**.

A □ I confirm that I will be responsible for both the payment of all my fees and for funding my full living costs, i.e. I will be supporting myself financially / I have parents, friends or relatives supporting me / I will be taking out loans to support myself/ I will be funding my studies through my salary (subject to the restrictions on work for full-time students noted below).

Or

**B** I confirm that I have received a partial scholarship and I will be responsible for the remainder of my fees and/or living costs, AND I have uploaded official notification of the award to my self-service account.

Or

c I confirm that I have received a full scholarship that will pay both **all** my fees and fund my **full living costs,** AND I have uploaded official notification of the award to my self-service account. (As stated above, if you hold an award from one of the University's <u>internal funders</u> that fully funds your fees and full-time maintenance then you do not need to complete this form.)

By uploading this form you are confirming that you have read, understood and agree with the statements below and are giving the University of Cambridge and its Colleges your assurance that you are able to pay your University fees and otherwise support yourself monetarily during the whole period of your studies at Cambridge. If you are admitted, you understand that neither the University nor the Colleges can commit to support you financially in the event that you experience financial difficulties, and that non-payment of fees will necessitate withdrawal from the University and College. Under no circumstances should you upload a completed form if you are in any doubt whatsoever about whether you have sufficient funds for your fees and living costs.

- I have read the 'Your financial condition' section of <u>A quide to your offer and its conditions</u>, the fees and living costs sections of the <u>Terms of Admission</u>. And, where relevant, the guidance provided on <u>costs of arrival</u> in Cambridge from overseas.
- I confirm that, making due allowance for annual increases (at least in line with inflation) and for currency fluctuations where relevant, I have the funds available to me to meet all my University Composition Fees and living costs ('maintenance') for the whole period of my studies at the University of Cambridge. I have calculated my estimated minimum financial undertaking above.
- 3. I understand the <u>restrictions on taking paid work</u> while I am studying full-time at Cambridge. Full-time students must not expect to provide additional income in this way.
- 4. I understand that non-payment of fees will necessitate withdrawal from the University and my College and that I will be liable to pay any outstanding debt (including any awards unpaid by third parties).
- 5. I understand that my College may request to see evidence of funds available and pre-payment of fees and charges may be required in advance at any point of my course.
- 6. I confirm that should my funding circumstances change before I matriculate, I will notify the University and, if relevant, upload an updated financial undertaking form AND (if applicable) official notification of new awards to my self-service account.

- 7. (For staff fee applicant only) I understand that, if I am a member of staff of the University receiving the benefit of concessionary University fees and my employment contract ends before my studies, I will be liable to pay the full rate of fees for the remainder of my studies.
- 8. I understand that failure to provide accurate and honest information about my financial situation will be treated seriously by the University and/or my College and may lead to the cancellation of my admission. It will also preclude you from accessing College or University hardship funding.

#### Notes

**Powers:** Chapter I of the University's Ordinances stipulates that students are required to pay the University Composition Fee for their course. The power to withdraw students for non-payment of fees is set out in paragraph 12 of <u>Chapter VII of the Ordinances</u>. Your College may decline to present you for conferment of a degree if you have outstanding debt to your College.