

Fee Status Assessment Questionnaire

Conditional offer holders who disagree with their assigned fee status should complete and upload this questionnaire, along with any supporting documentation, to their Self-Service account. Confirmed applicants and current students should email their questionnaire and documentation to Postgraduate Admissions.

UK legislation allows us to charge higher (overseas) tuition fees to students if they do not qualify for “home” fees through meeting certain residence and immigration status requirements. Meeting those requirements may also qualify you for UK government-sponsored financial support.

Personal details

Title		<u>Notes to applicant:</u> Please enter these details as stated in your passport, and provide a copy of the relevant page(s) of your passport. If you have multiple nationalities, please list them all and provide appropriate copies of each passport or other evidence. If you do not have a passport, please complete the details and supply a copy of your birth certificate or your national identity card.
First names		
Surname or family name		
Application Number		
Date of birth		
Place of birth		
Nationality (or Nationalities)		
Complete on a separate page if necessary – I have provided an additional page (<i>please tick</i>) <input type="checkbox"/>		
Confirmed Offer		
Course of study / Subject		
Proposed start date of course		

Contact details

We will contact you if additional information or document is needed, please provide your contact details in the box below.

Email	
Mobile Number	

Complete on a separate page if necessary – I have provided an additional page (*please tick*)

YOU MUST COMPLETE ALL PAGES OF THIS QUESTIONNAIRE TO ENABLE US TO ASSESS YOUR FEE STATUS.

Eligibility for home fee status is determined on a number of factors, including your (or your parents') nationality, your right to study or live in the UK, your current and previous residential location and the employment status of you or your parents. Independent guidance for students is available from the UK Council for International Student Affairs – see: <http://www.ukcisa.org.uk/>

Please note that your fee status is linked to (though not the same as) your eligibility for government-sponsored student financial support. Confirmation of a student loan or grant is not in itself sufficient evidence for us to determine your fee status.

Nationality and Immigration Status

<p>Are you a UK national?</p> <p>Please also list the supporting evidence you will provide to demonstrate your nationality on page 4 (usually passport or national identity card). Please upload this evidence to your self-service if you have not already done so.</p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p><i>If you have answered NO above please complete the rest of this table.</i></p>
<p>Are you an EU national</p> <p>Please also list the supporting evidence you will provide to demonstrate: a) your nationality on page 4 (usually passport or national identity card) b) your settled/pre-settled status. Please upload this evidence to your self-service if you have not already done so.</p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p>
<p>If you are not a UK national, please outline the nationality or nationalities of your parents, spouse, step-parents or guardian (where appropriate)?</p> <p>Please provide as much information as you can.</p> <p>Please also list the supporting evidence you will provide to demonstrate this on page 4 (usually passport or national identity card).</p>	<p>Father</p> <p>Mother</p> <p>Spouse</p> <p>Other</p> <p>.....</p> <p>Other</p> <p>.....</p> <p>Other</p> <p>.....</p>
<p>If you are not a UK national, do you believe you have been granted indefinite leave to remain in the UK, or otherwise have a permanent right to remain in the UK?</p> <p>If yes, please list the supporting evidence you will provide to demonstrate this on page 4 (usually an entry in your passport or a letter from the Home Office)</p>	<p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>IF yes, please select relevant status:</p> <p><input type="checkbox"/> Settled Status under the EU settlement scheme</p> <p><input type="checkbox"/> Pre-settled status under the EU settlement scheme</p> <p><input type="checkbox"/> Right of Abode</p> <p><input type="checkbox"/> Indefinite Leave to Remain or Indefinite Leave to Enter</p> <p><input type="checkbox"/> Family member(s) settled in the UK</p> <p><input type="checkbox"/> Right of Permanent Residence</p> <p><input type="checkbox"/> Refugee (or child of) – granted</p> <p><input type="checkbox"/> Refugee (or child of) – applied</p> <p><input type="checkbox"/> Other:</p>

Previous education in the UK

Please list **all secondary and higher education** undertaken previously in the UK.

Education institution (Secondary school and/or university etc.)	Dates of course (mm/yyyy-mm/yyyy)	In which country were you living out of term time?

Complete on a separate page if necessary – I have provided an additional page (please tick)

Current, previous and future residence

In what country were you living on the 31 December 2020	
In what country will you be living on 'the first day of the first academic year of the course'? Remarks - the first day of the academic year 1 September for Michaelmas Term starters 1 Jan for Lent Term starters 1 April for Easter Term starters	
In total, how many years and months of your life have you lived in the UK (England, Scotland, Wales and Northern Ireland only) and Islands? (and/or Ireland if you are Irish citizen)	

For the three years prior to the start of your academic year (1 Sept/1 Jan/1 April), please provide the following details of where you were/will be living and the dates that you were/will be there, in the table below. Please complete this even if you have always lived in the UK. If you are Irish citizens, the three years residency can be counted prior to the start of the first day of the course (i.e. 1 October).

Your 'Country of residence' should be where you have normally, lawfully and habitually lived for the period stated. Please use the actual start date for the earliest relevant residence period.

It is very important that you provide details for the full three year period, but you can disregard short trips to other countries (e.g. holidays for less than a month), although we reserve the right to ask you further questions about such trips if we feel it is necessary. We may also ask you about residence prior to the three years in due course.

Please complete the following rows in reverse date order for the full three year period:		
Country of residence	Dates of residence (mm/yyyy-mm/yyyy)	Purposes of residence (see note below)

Complete on a separate page if necessary – I have provided an additional page (please tick)

I confirm that I understand I am a student who will be charged overseas fees, and that I do not therefore need to provide any supporting evidence (if you tick this box please proceed to the declaration).

Purposes of residence - note Use one or more of the following categories (if you can):

Category	Other information	Supporting evidence*
Living with parents	If living outside the EU / EEA / the EU overseas territories / Switzerland, please also state the purpose of living abroad (e.g. dual nationality, extended holiday, engagement with overseas family or friends, employment).	Rental agreement or household bill at start and end of period. If living outside the EU / EEA / the EU overseas territories / Switzerland because of your parent's employment, a copy of their employment contract. (N.B. a letter from the employer will not normally be deemed sufficient.)
Living with other relatives	Please state who they were and, if you were living away from your parents, why that was.	Rental agreement or household bill at start and end of period. Evidence of your relationship.
Employment	If you were employed outside the EU / EEA / the EU overseas territories / Switzerland, the nature of your employment (i.e. temporary, permanent, fixed term).	Evidence of your residence (i.e. rental agreement or household bill at start and end of period). A copy of your employment contract.
Education	If you were being educated abroad, what level of education, and the length of your course.	A formal letter from the school, college or university and/or an academic transcript (if not already provided as part of your application).
Extended holiday (longer than one month)	None required.	If the holiday was outside the EU / EEA / the EU overseas territories / Switzerland, an itinerary supporting by travel and accommodation receipts/bills.
Year abroad (between education)	None required.	If all or part of your year abroad was outside the EU / EEA / the EU overseas territories / Switzerland, an itinerary supported by travel and accommodation receipts/bills and/or employment evidence as outlined above.

* Please note these are examples and not exhaustive: we may ask for further supporting evidence depending on the individual circumstances, and reserve the right to do so. You may also provide alternative evidence, which would sufficiently support your statement.

Supporting evidence

At various points on this form, there have been requests for you to supply copies of supporting evidence. Please upload the evidence to the Applicant Self-Service if you have not already done so. Please check the box(es) if you have provided the evidence with this form.

Evidence Checklist	Examples of Evidence	
Your Nationality (or Nationalities)	Passport or National Identity Card	Provided <input type="checkbox"/>
Immigration status	Passport, Proof of settled/pre-settled status, BRP or any other official documents	Provided <input type="checkbox"/>
Nationality of your family members (if applicable)	Passport or National Identity Card	Provided <input type="checkbox"/>
Residency	Tenancy agreements or employment contracts	Provided <input type="checkbox"/>
Temporary absence	Flight or travel tickets, visas	Provided <input type="checkbox"/>
If you have any other supporting evidence that you have provided but not listed above, please list out here:		

Complete on a separate page if necessary – I have provided an additional page (please tick)

Summary Statement

Please provide a summary here of any additional information to support your fee status re-assessment which may not already be covered in the form.

If your country of residence was affected by the pandemic please provide the details here

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Declaration

I confirm that the information provided by me in this questionnaire, and in the supporting evidence, are to the best of my knowledge both true and accurate. I undertake to provide the College and/or the University further evidence on request, and to inform the College and/or the University if any of the information provided changes. I acknowledge that if any of the information given is inaccurate or misleading, the College and the University reserve the right to withdraw any offer of admission and/or to rectify my fee status from the beginning of my course and amend the tuition fee liability accordingly.

Signature	
Date	