

Conditional offer holders who need to confirm their 'Home Fee' status or disagree with their assigned 'Overseas' fee status should complete and upload this questionnaire, along with any supporting documentation, to their Self-Service account.

UK legislation allows universities to charge higher ('Overseas') tuition fees to students if they do not qualify for "Home" fees through meeting certain residence and immigration status requirements. Please note that your fee status is linked to (though not the same as) your eligibility for government-sponsored student financial support. Confirmation of a student loan or grant does not in itself provide sufficient evidence for us to determine your fee status, and not all students who are eligible for the lower 'Home' fee will be eligible for student financial support. Please refer to the University web pages <https://www.fee-status.admin.cam.ac.uk/> for further information.

**Personal details**

Title		<b>Notes to applicant:</b>  Please enter these details as stated in your passport and provide a copy of the relevant page(s) of your passport.  If you have multiple nationalities, please list them all and provide appropriate copies of each passport or other evidence.  If you do not have a passport, please complete the details and supply a copy of your birth certificate or your national identity card.
First name(s)		
Surname or family name		
Application Number		
Date of birth (dd-mmm-yyy)		
Place of birth		
Nationality (or Nationalities)		
Complete on a separate page if necessary – I have provided an additional page ( <i>please tick</i> ) <input type="checkbox"/>		
<b>About Your Offer</b>		
Course of Study		
Proposed start date of course		

**Contact details**

We will contact you if additional information or documentation is needed, please provide your contact details in the box below.

Email	
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The fee status assessment should take no more than 10 working days, any change to your fee status will be shown in your Self-Service account. Your Self-Service record will reflect this change within 2 working days after a decision has been made, and you will not be able to view your current application in the meantime. You will only be contacted by email if we reject your request or additional document is required from you.

**YOU MUST COMPLETE ALL PAGES OF THIS QUESTIONNAIRE TO ENABLE US TO ASSESS YOUR FEE STATUS**

Eligibility for home fee status is determined on a number of factors, including your (or your parents') nationality and immigration status, current and previous country of residence and employment status. Independent guidance for students is available from the UK Council for International Student Affairs: <http://www.ukcisa.org.uk/>

**Nationality and Immigration Status**

Are you a UK citizen (as stated in your passport)?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Please list the supporting evidence that you will provide to confirm this on page 4 (usually passport or national identity card).
Are you an EU national?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Do you hold a status under the EU Settlement Scheme?	YES – Pre-settled <input type="checkbox"/> YES – Settled <input type="checkbox"/> NO <input type="checkbox"/>		
Please state the nationality or nationalities of your parents, spouse, step-parents or guardian and where they have been resident for the 3 years prior to the course start date.  Please provide as much information as you can.  Please list the supporting evidence that you will provide to confirm this on page 4 (usually passport or national identity card)	<b>Family Member(s)</b>	<b>Nationality/ Nationalities</b>	<b>Country of residence</b>
	Father		
	Mother		
	Spouse		
	Other (Please specify below)		
If you are not a UK national and do not hold any status under the EU Settlement Scheme, do you believe you hold the permanent right to remain in the UK?  If yes, please list the supporting evidence you will provide to confirm this on page 4 (usually a share code, an entry in your passport or a letter from the Home Office)	YES <input type="checkbox"/> NO <input type="checkbox"/>  <i>If YES, please select relevant status:</i>  <input type="checkbox"/> Right of Abode e.g. as an Irish national <input type="checkbox"/> Indefinite Leave to Remain (ILR) /Enter (ILE) <input type="checkbox"/> Immediate family member(s) holds ILR/settled status <input type="checkbox"/> Right of Permanent Residence <input type="checkbox"/> Refugee/ family member of refugee <input type="checkbox"/> Other: .....		

**Previous education in the UK and/or overseas**

Please list **all secondary, further and higher education** (i.e. from age 11+) previously undertaken.

Name of Education Institution (Secondary school and university etc.)	Country in which institution is located	Dates of course (mm/yyyy-mm/yyyy)	In which country were you living out of term time (i.e. Easter, Summer holidays)?

Complete on a separate page if necessary – I have provided an additional page (please tick) ☐

### **Current, previous and future residence**

In what country were you living on the 31 December 2020	
In what country will you be living on 'the first day of the first academic year of the course'? <b>Note - the first day of the academic year</b> 1 September for Michaelmas Term starters 1 Jan for Lent Term starters 1 April for Easter Term starters	
In total, how many years and months of your life have you lived in the UK (England, Scotland, Wales and Northern Ireland only) and Islands, and/or Ireland if you are Irish citizen?	

For the three years prior to the start of your academic year (1 Sept/1 Jan/1 April), please provide details of where you were/will be living and the dates that you were/will be there, in the table below. Please complete this even if you have always lived in the UK. If you are an Irish citizen, the three years residency can be counted prior to the start of the first day of the course (i.e. 1 October).

Your 'Country of residence' should be where you have normally, lawfully and habitually lived for the period stated. Please use the actual start date for the earliest relevant residence period. If you were living in a country primarily for the purposes of full-time education, please state where you would have been resident had you not been in education.

**It is very important that you provide details for the full three-year period, but short trips to other countries (e.g. holidays of less than a month and gap years) can be disregarded. We reserve the right to ask you further questions about such trips and residence prior to the three years if we feel it is necessary.**

Please complete the following rows in reverse date order for the full three-year period:		
Country of residence	Dates of residence (mm/yyyy-mm/yyyy)	Purposes of residence (see notes below)

Complete on a separate page if necessary – I have provided an additional page (please tick) ☐

**Purposes of residence – required evidence** Use one or more of the following categories (if you can):

Category	Other information	Supporting evidence*
Living with parents	If living outside the UK / EEA / their overseas territories / Switzerland, please state the purpose of living abroad (e.g. dual nationality, extended holiday, visiting overseas family or friends, employment)	<ul style="list-style-type: none"> <li>- Utility bill from the 3-year period showing energy usage in each year.</li> <li>- Bank/credit/debit card statement from the 3-year period showing 'in person' spending in each year, not just direct debits. The account holder's name and address should be visible.</li> <li>- Parent's employment contract(s) in full, including contract extension letters. (N.B. an employer's letter is insufficient.)</li> </ul>
Living with other relatives	Please state who they were and, if you were living away from your parents, why that was	<ul style="list-style-type: none"> <li>- Utility bill from the 3-year period showing energy usage in each year.</li> <li>- Evidence of your relationship.</li> </ul>
Employment	If you/parent(s) were employed outside the UK / EEA / their overseas territories / Switzerland, please state the nature of the employment (i.e. fixed term, permanent).	<ul style="list-style-type: none"> <li>- A copy of the relevant full employment contract.</li> <li>- Evidence of your residence (i.e. Utility bill from the 3-year period showing energy usage in each year).</li> </ul>
Education	If educated abroad, the level of education, and the length of your course	A formal letter from the school, college or university / an academic transcript (if not already provided as part of your application).
Extended holiday (exceeding one month) OR Year abroad (between education)	Please state the duration and nature of holiday e.g. gap year.	If all or partly outside the UK / EEA / EU overseas territories / Switzerland, a brief itinerary supported by travel tickets / bills and / or employment evidence as outlined above

\* Please note this list is not exhaustive and we reserve the right to ask for further supporting evidence depending on individual circumstances. You may also provide alternative evidence, which would sufficiently support your statement.

### Supporting evidence

At various points on this form, there have been requests for you to supply copies of supporting evidence. Please upload the evidence to the Self-Service if you have not already done so. Please check the box(es) to confirm which evidence you have provided with this form.

Evidence Checklist	Examples of Evidence	Provided
Your Nationality (or Nationalities) (Required)	Passport(s) or National Identity Card(s)	<input type="checkbox"/>
Immigration status (Required) <i>Note: Immigration status alone is not sufficient to determine if you are eligible for 'Home' fee status.</i>	Passport, Proof of settled/pre-settled status, BRP or any other Home Office/UKVI official documents	<input type="checkbox"/>
Residency (Required) <i>Note: If your main purpose of residency in the UK is for full-time education only, please provide the residency proof in the EU/EEA/other relevant area.</i>	Utility bills (e.g. electricity/water/gas), Employment contracts, Bank/card statements, or Tenancy agreements (only accepted if utility bills are not available)	<input type="checkbox"/>
Nationality of your family members and your relationship to family member (if applicable)	Passport or National Identity Card  Full birth or wedding certificate showing family member's name	<input type="checkbox"/>
Temporary absence	Flight or travel tickets, visas	<input type="checkbox"/>

If you have provided further supporting evidence not listed above, please list this here:

Complete on a separate page if necessary – I have provided an additional page (please tick) ☐

### **Summary Statement**

Please provide a summary here of any additional information to support your fee status re-assessment which may not already be covered in the form

### **Declaration**

- I confirm that the information provided by me in this questionnaire, and in the supporting evidence, are to the best of my knowledge both true and accurate.
- I undertake to provide the College and/or the University further evidence on request, and to inform the College and/or the University if any of the information provided changes.
- I acknowledge that if any of the information given is inaccurate or misleading, the College and the University reserve the right to withdraw any offer of admission and/or to rectify my fee status from the beginning of my course and amend the tuition fee liability accordingly.
- I understand that the University will hold my data in accordance with its records management statement: <https://www.information-compliance.admin.cam.ac.uk/records-management>

**By submitting this form, I acknowledge that I have read, understand, and agree to all the declaration statements above.**

Date